



NOGOJIWANONG
FRIENDSHIP CENTRE

CAREER OPPORTUNITY

Aboriginal Community Action Plan for Children Program Worker

The Nogojiwanong Friendship Centre (NFC) is a not-for-profit, culture and community based organization mandated to serve the needs of urban Aboriginal people in the City of Peterborough and surrounding area.

Position Objective and Responsibilities

The Aboriginal CAP-C program will provide culturally appropriate early learning activities (ie. Infant and child nutrition; parenting workshops/circles; play groups; resource sharing; cultural teachings, etc.) and assistance to infants and children, their parent(s) and/or caregivers, with the aim to support healthy child development (0 to 6 years), specifically for families facing difficult life circumstances.

The main responsibility of the position is to ensure all aspects of the CAP-C program are designed, planned, coordinated, delivered and evaluated effectively, efficiently and in accordance with established performance standards. The Worker will plan and deliver programs through an integrated approach, in a team environment, and where appropriate and necessary, in partnership with external agencies. The position requires a flexible work schedule including evenings and weekends.

Qualifications

Candidate must have:

- Appropriate post-secondary degree or diploma relative to child behaviour and development or equivalent experience;
- Minimum 2 years' relevant work experience; and have current CPR and First Aid Certification;
- A satisfactory criminal records check and have a valid driver's license;
- Knowledge and experience in the use of the various screening tools used in child development assessments for the purpose of early identification/intervention purposes;
- Ability to work with adults and children in a flexible setting and demonstrate sensitivity and responsiveness to the needs of families and caregivers;
- Ability to work professionally and collaboratively with child welfare agencies in Peterborough, and hold a strong understanding of the Child and Family Services Act and Ontario Children's Aid Societies, with particular emphasis of impact on Aboriginal families;
- Ability to work and respond to crisis situations and provide appropriate referrals;
- Knowledge of Aboriginal holistic health care issues at the community, regional and national level;
- Proven experience in program planning, development, and delivery, and ability to facilitate workshops and group supports;
- Ability to maintain accurate records, manage data, prepare quarterly and annual reports, work plans and complete required program assessments as needed;
- Excellent organizational and communication skills, oral and written;
- Be able to work independently and as part of a team to meet deadlines and achieve outcome;
- File management, data entry, and Microsoft Office proficient;
- Have ability to work within the established policies and procedures of the organization;
- Have knowledge and/or skills including knowledge of Aboriginal culture, specifically language and of birthing attendance (traditional midwifery);
- Be available to travel for occasional professional development; and,
- Be willing to deliver programs in the evening and/or on weekends as the program requires.

If you are interested in qualifying for the position, please send a cover letter, resume and three (3) references to the attention of:

Lori Flynn, Executive Director, Nogojiwanong Friendship Centre
380 Armour Road, Unit 100, Peterborough, ON K9H 7L7
Email: admin@nogofc.ca

Date posted: August 11, 2016

Date Closed: August 29, 2016

**** only those selected for an interview will be contacted ****